CITY OF TROY BOARD OF PARK COMMISSIONERS
MINUTES – January 14, 2025, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Harrelson, Vice-President.

Members of the Board Present: Mr. Will Harrelson, Vice-President
Mrs. Mona Anderson, Secretary

Others Attending: Ken Siler, Recreation Director
City Staff

The minutes of the December 2, 2024, Board of Park Commissioners meeting was approved by unanimous vote, following a motion from Mrs. Anderson, seconded by Mr. Harrelson

REPORTS:

- Park Superintendent, Jeremy Drake, submitted a report (copy attached to original minutes).
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes).
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes).

NEW BUSINESS:

- **Election of Officers for 2025** – Mr. Harrelson suggested the same roles and all members agreed.
  Mr. Emerick – President
  Mr. Harrelson – Vice-President
  Mrs. Anderson - Secretary
  A motion was made by Mrs. Anderson, seconded by Mr. Harrelson, that the board titles are Mr. Emerick – President, Mr. Harrelson – Vice-President, and Mrs. Anderson – Secretary.
  MOTION PASSED, UNANIMOUS VOTE
- **Consideration of 2025 listing of events for Prouty Plaza and other park areas** – Administrative Assistant, Sue Knight, provided a list of proposed events and concerts that may be held on Prouty Plaza, Treasure Island Park, or other park properties. Mrs. Knight acknowledges some dates may change and the Board of Park Commissioners will be notified of the changes.
  A motion was made by Mr. Harrelson, seconded by Mrs. Anderson, to approve the dates and locations for concerts and other activities at Prouty Plaza and other park property.
  MOTION PASSED, UNANIMOUS VOTE
- **Provide a recommendation to Troy City Council that an amendment to the Professional Services Agreement with American Structurepoint, Inc. be authorized to add an update to the City of Troy Comprehensive Parks and Recreation Master Plan at a cost not to exceed $80,000, which will include any reimbursable costs due to the consultant** – Development Director, Tim Davis, stated the City of Troy has been in the process of updating the Comprehensive Plan and are looking to include the Parks and Recreation in the plan. Updating the plan has been a priority of both boards. Funds were included in the 2025 Park Budget for an update of the plan. This update will be an amendment to the agreement currently in place. The scope of the work would include a review of the current park system and recreational amenities, identifying future community needs relating to both recreation facilities and public parks, identifying a timeframe and general plan layout, providing very preliminary costs for implementation, and assisting in identifying possible funding sources. The project timeframe would be at least six months.
  A motion was made by Mrs. Anderson, seconded by Mr. Harrelson, to recommend to Troy City Council the execution of an amendment to the professional services agreement with American Structurepoint, Inc. to add the update of the City of Troy Comprehensive Parks and Recreation Master Plan at a cost not to exceed $80,000, which will include any reimbursable costs due to the consultant.
  MOTION PASSED, UNANIMOUS VOTE

- **<u>Consideration of extending the existing non-alcoholic Beverage Service Agreement with Pepsi for an additional year currently scheduled to end April 30, 2025, and extend to April 30, 2026</u>** – Mr. Siler stated the current contract for non-alcoholic Beverage Services is with Pepsi and it is set to expire April 30, 2025. With the original 5-year contract, three one-year extensions were in place if staff were happy with the services they were receiving from Pepsi. Mr. Siler stated staff at Hobart Arena, The Shoreline, and the Troy Aquatic Park are happy with the services and see no need to re-bid the services. The Recreation Board approved to extend the contract for the final year at their December 2024 meeting. Mr. Harrelson questioned when staff would start preparing for the new contract that will go in effect on April 30, 2026, and Mr. Siler stated he would start working on creating the contract in the fourth quarter of 2025.

  A motion was made by Mr. Harrelson, seconded by Mrs. Anderson, to approve the additional year for the non-alcoholic Beverage Service Agreement with Pepsi through April 30, 2026.

  MOTION PASSED, UNANIMOUS VOTE
- **<u>Recommendation to Council to authorize the temporary activation of the DORA on June 21, July 4 and August 2, 2025, and to authorize the Director of Public Service and Safety to enter into a non-ticketed use agreement for concerts at Treasure Island Park on the dates listed above</u>** – Mr. Siler state there three concerts each summer at Treasure Island Park and two of the events are non-ticketed events which will include controlled sale and consumption of adult beverages. Council authorization is needed for any concert involving the sale of alcohol, and temporary activation of the DORA. The alcohol sale and consumption would follow all the state requirements. Alcohol will be sold at the June 21 and August 2 concert. The July 4 concert does not sell alcohol, but the DORA is activated for the event so visitors can purchase alcoholic drinks at a participating business and bring it to Treasure Island Park.

  A motion was made by Mr. Harrelson, seconded by Mrs. Anderson, to provide a recommendation to City Council regarding authorizing the non-ticketed use agreements for concerts on June 21, 2025, and August 2, 2025, at Treasure Island Park and temporary activation of the DORA at Treasure Island Park.

  MOTION PASSED, UNANIMOUS VOTE

OTHER:

- **<u>Note receipt of a check from the William H. Maier Successor Trust in the amount of $1,515.94 –</u>** Mr. Harrelson noted that a check was received from the William H. Maier Successor Trust in the amount of $1,515.94.

There being no further business, upon motion of Mrs. Anderson, seconded by Mr. Harrelson, by unanimous voice vote, the Board adjourned at 4:11 p.m.

Respectfully submitted,

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